

BOARD OF DIRECTORS MEETING
OPEN SESSION
 Thursday, March 27, 2025
 5:30 pm – La Verendrye General Hospital / Webex

A G E N D A

Item	Description	Page
1.	Call to Order – 5:30 pm – Indigenous Acknowledgment & Reading of the Mission Statement 1.1 Quorum 1.2 Conflict of Interest and Duty	
2.	Consent Agenda 2.1 Board Minutes – February 27, 2025 * Pg 4 2.2 Board Chair & Senior Leadership General Report – D. Clifford, H. Gauthier, D. Harris, C. Larson, J. Ogden, Dr. L. Keffer * Pg 7 2.3 Governance Committee Report – B. Norton 2.4 Audit & Resources Committee Report – B. Norton * Pg 9 2.5 Quality Safety Risk Committee Report – M. Kitzul * Pg 12 2.6 Auxiliary Reports * Pg 14	
3.	Motion to Approve the Agenda	
4.	Patient / Resident Safety Moment	
5.	Business Arising - None	
6.	New Business - None	
7.	Opportunity for Public Participation	
8.	Move to In-Camera	
9.	Other Motions/Business	
10.	Date and Location of Next Meeting: April 24, 2025	
11.	Termination	

* denotes attached in board package / **denotes circulated under separate cover / *** denotes previously distributed



**BOARD OF DIRECTORS MEETING
ANTICIPATED MOTIONS – OPEN SESSION**

Thursday, March 27, 2025

3.	Motion to Approve the Agenda	THAT the RHC Board of Directors approve the Agenda as circulated/amended
8.	Move to In-Camera	THAT the RHC Board of Directors move to in camera session at (time)
9.	Other Motions/Business	
11.	Termination	THAT the RHC Board of Directors meeting be terminated at (time)

Indigenous Acknowledgment:

Riverside acknowledges that the place we are meeting today is on the traditional lands of the Anishinaabeg people, within the lands of Treaty 3 Territory, as well as the home to many Métis.



VISION
Caring, Together

MISSION
Improving The Health of Our Communities

VALUES
Progressive • Integrity • Caring • Accountable

STRATEGIC PILLARS

ONE RIVERSIDE
Supporting a consistent and enabling organizational culture

INVESTING IN THE PEOPLE WHO SERVE
Creating a plan to strategically leverage human resources

TOMORROW'S RIVERSIDE TODAY
Making investments today, to support Riverside tomorrow

STRIVING TO EXCEL IN EQUITY, DIVERSITY & INCLUSION
We will support EDI in all we do

 **Riverside
Health Care**

The issue of housing is complex and despite our best efforts as a society, we sometimes find ourselves at a crossroads. Take patient “X” who currently suffers from polysubstance abuse and is homeless. An unfortunate situation brought about by a workplace injury resulting in narcotic use for chronic pain which led to recreational drug use and since then addiction to other substances. His is a story that is further complicated by multiple medical issues which require medication management.

Social housing has been provided for this individual in the past. Housing that was lost due to significant mismanagement including vandalism and substance use by self and others, a direct violation of the agreement. As this eviction was by a tribunal, the patient is ineligible for housing. With minimal support, no significant family involvement, no community supports and an extensive criminal history, housing is almost impossible.

The safe bed program which allows for a 30-day stay requires a commitment to following the program’s rules. This patient poses a risk to themselves, and others and the program has indicated that it is highly unlikely they will be accepted. Transitional housing is being considered but the patient is unable to care for themselves due in part to their chronic medical condition. With an imminent discharge pending, there are few options available. There is the possibility of another admission from the snowbanks due to them having only minimal clothing; frost bitten is a reality for this patient and for so many others. Over 50% of homeless individuals have had some type of brain trauma (Brain Injury Canada, 2025).

There is no doubt that homelessness for this individual is a terminal condition. It is indeed a cruel cycle and there are no easy solutions for those that are homeless with substance use and brain trauma. It seems impossible, but is it?

During the meeting, it was discussed that homelessness is a complex issue, especially when it involves mental health/addictions and traumatic injuries. Patients frequently present to the emergency department when their primary complaints are a direct cause of homelessness. There has been a significant increase in the number of individuals experiencing homelessness in the past 25 years; the issue is becoming more visible but still lacks an adequate number of supports in place to properly address it.

It was suggested that homelessness be added as an agenda item to the next Municipal subgroup meeting, and that the District of Rainy River Services Board (RRDSSAB) be engaged to further discuss the issue.

It was also discussed that human trafficking is another issue that should be addressed because individuals experiencing food or housing insecurities are more likely to be targeted. The Rainy River District is also a well-known location in the human trafficking industry. Currently, the United Native Friendship Centre (UNFC), Giishkaandago’ikwe Health Services and Gzhewaadiziwin Health Access Centre (GHAC) each have homelessness and human trafficking supports available.

D. Clifford thanked D. Harris for sharing this story.

5. BUSINESS ARISING:

There was no business arising.

6. NEW BUSINESS:

There was no new business.

7. OPPORTUNITY FOR PUBLIC PARTICIPATION

There was no public participation.



Board Chair, Chief of Staff & Senior Leadership Report – March 2025 Open Session

Strategic Pillars & Directions

Investing in Those Who Serve - Strategically Leveraging our Human Resources

- **LaVerendrye Staff Gym**
Our team recently approved a \$15k investment to purchase new equipment and modernize the staff gym at LaVerendrye General Hospital.
- **LTC Administrator Certificate**
Congratulations to Calli Vandenbrand, Resident Experience and Activation Coordinator who recently obtained the LTC Administrator Certificate from Advantage Ontario.
- **Pharmacy**
Our pharmacy team increased its relationship with the Thunder Bay Tele-Pharmacy program and reduced utilization of Northwest Tele-Pharmacy. The Regional Pharmacist is reducing his regional role and taking on pharmacist responsibilities for Riverside. We will continue to have Northwest for evening and weekend coverage.
- **Nursing**
The Nursing Acuity Scales will be rolled out on April 1, 2025, on the LVGH 1st floor in-patient unit. The Acuity score measures the anticipated workload required to provide appropriate care based on patient needs. This model will rollout to other areas of the organization in the future.

Nursing Assessments utilizing Canadian Nursing Standards have begun, including all agency staff, to assess the level of competency and identify opportunities for improvement.

One Riverside - Promoting a Consistent and Empowering Culture

- **Regional CIO Visit**
On March 12, 2025, the Regional CIO from Thunder Bay Regional Health Sciences Centre, their Meditech Clinical Lead and the Meditech Change Management Lead for the Rainy River District met with the RHC Senior Team and Meditech Project Lead. The discussion focused on the Regional Meditech Project and identification of opportunities to improve the rollout of this project. In addition, discussion transpired around the opportunity to advance UKG at a regional level with Riverside Health Care as an active partner.
- **Strategy & Regional Transformation**
On March 21, 2025, a meeting will be held with Jessica Logozzo, Strategy & Regional Transformation Lead to discuss:
 1. Regional Priorities.
 2. Local Needs.
 3. Performance Feedback.
 4. Other.
- **Tariff Impact**
The province is defining an American Company for procurement purposes as a company with a head office in the U.S. and less than 250 employees in Ontario. In addition, they have established new procurement thresholds and requested completion of a procurement summary document from each organization.
- **Organ & Tissue Donation**
National Organ and Tissue Donation Awareness Week (NOTDAW) will be recognized during the last full week of April. RHC is coordinating with Trillium Gift of Life to have information booths at Rainy River (RR), EMO, and LVGH sites.

Tomorrow's Riverside Today - Investing Today to Support Tomorrow

- **Wound Care**
Multiple meetings were held in February and March with the RHC Team and both District and Regional partners to assess the processes in place to support wound care across the primary care, community, hospital, and long-term care continuums. The review included referrals, assessments and direct care delivery.

The Regional Wound Care Program is being supported through a centralized referral process for complex wounds that are not healing or getting worse. Staff training in LVGH, EMO, and RR has been done to allow nursing to use TELEVU glasses to aid in conducting initial virtual assessment by an Advanced Practice Clinician. RHC is focused on building capacity within all sites and is focusing on education, training, and workflow to support real-time in-person assessments for admitted patients.

- **Capital Projects**
 - Rainycrest Activation – new flooring complete and painting remains outstanding. New exhaust installed in kitchen area.
 - Rainycrest Lifts – completing install of several new resident lifts.
 - Rainycrest Main Air Handler Unit – project out to tender with modifications as original project was materially over budget.
 - LVGH Pharmacy – updated project and cost estimate being prepared for funding submission request to ECP (Ministry).
 - Rainycrest Roof Tender – Project awarded and majority of project complete. Additional priority work identified, and team is advancing to contract.
 - LVGH Medical Records/IST moves – In planning stages to address renovations required in space across from lab for relocation of medical records and will be reviewing prints of existing medical records space for use by IST.
 - RR Safe Room – Contractors are working on costs and availability.
 - New LVGH MRI – Finalizing the tender drawings for the MRI.
 - New LVGH Building Generator – Tender documents complete, generator ordered, town has ordered the transformer, working with town and engineering. Install will be along Sinclair Street. P.O.s are out to vendors. As soon as the snow is gone the contractor will be on site to begin preparing site for building install.
 - LVGH Medical Gas Compressor/Lines to LDRP – Install progressing.
 - LVGH Boiler Replacement – HIRF Project – P.O issued to contractor. This will give us three heating boilers. Units expected to arrive by end of April.
- **Spirometry**

RHC has extended an Expression of Interest through the OHT for on-site spirometry testing and interpretation. Training is being offered currently with potential go-live date in Fall 2025.

Striving To Excel in Equity, Diversity & Inclusion (EDI)

- **Indigenous Liaison**
 - Working with GHAC to update their job descriptions. Goal is to start rotations in Rainy River, Emo, Rainycrest and increase at LVGH starting in May 2025. Goal to bring ICC to ER at LVGH in September 2025.
 - Coordinating with Nursing Practice to enhance staff orientation so that agency nurses have a better idea of geography and overall access challenges for each community in the district to ensure discharge planning needs being met.
 - Different organizations engaging to have presentation on purpose of Indigenous Liaison position at RHC.
 - Updating Health Services information from 10 First Nations to support clinical staff.
 - Promoting use of GHAC Transportation services.
 - Met with Tammy Ryll and Jim Leonard regarding the HBOT plan.
 - Attending Truth and Reconciliation committee meeting on March 27, 2025.
- **GHAC Ceremonial Space Ceremony**

On March 7, 2025, a member of our senior team attended an Indigenous Ceremony in the LaVerendrye General Hospital Ceremonial Space.

Thank you to the Riverside Team for their submissions, they are invaluable in the preparation of this report.

Respectfully Submitted,

Diane Clifford, Board Chair
Dr. Lucas Keffer, Chief of Staff
Diana Harris, Chief Nursing Executive
Carla Larson, Chief Financial, Information & Technology Officer
Joanne Ogden, Quality Assurance & OHT Executive Lead
Henry Gauthier, President & CEO
RHC Directors, Managers & Supervisors



Audit & Resources Committee Report – March 2025

2.4.1 Financial Report – February 2025 *



Operating Revenue & Expense Summary April 1, 2024 to February 28, 2025

		April 1, 2023 to March 31, 2024	2024-2025 YTD Budget	2024-2024 YTD Actual	Overall Change	YTD Actual Percent Over(Under) YTD Budget
Fund Type 1 - OH Funded - Hospital Services						
REVENUE						
OH - Base Funding	A-1	\$29,611,612	\$27,143,978	\$29,556,000	\$2,412,022	8.89%
QBP Funding	A-2	\$1,779,637	\$1,631,334	\$1,409,212	(\$222,122)	-13.62%
Other Funding (19*) - Bundled Care, Hospice, Oncology Drug Reimbursement	A-3	\$3,101,079	\$2,842,656	\$2,182,256	(\$660,399)	-23.23%
OH - One Time Funding	A-4	\$4,109,446	\$3,766,992	\$10,505,623	\$6,738,631	178.89%
MOHLTC - One Time Funding	A-5	\$196,279	\$179,922	\$199,986	\$20,064	11.15%
Other Revenue MOHLTC - HOCC	A-6	\$752,439	\$689,736	\$799,663	\$109,927	15.94%
Paymaster	A-7	\$0	\$0	\$0	\$0	0.00%
Cancer Care Ontario	A-8	\$7,686	\$7,046	\$3,893	(\$3,153)	-44.74%
Recoveries & Miscellaneous	A-9	\$2,706,776	\$2,481,211	\$2,105,025	(\$376,186)	-15.16%
Amortization of Grants/Donations Equipment	A-10	\$532,945	\$488,533	\$609,727	\$121,194	24.81%
OHIP Revenue & Patient Revenue from Other Payors	A-11	\$2,183,590	\$2,001,624	\$1,788,142	(\$213,482)	-10.67%
Differential & Copayment	A-12	\$806,126	\$738,949	\$829,030	\$90,081	12.19%
TOTAL REVENUE	A-13	\$45,787,615	\$41,971,980	\$49,988,558	\$8,016,577	19.10%
EXPENDITURES						
Compensation - Salaries & Wages	A-14	\$21,076,566	\$19,286,501	\$20,508,783	\$1,222,281	6.34%
Compensation - Purchased Service	A-15	\$5,407,034	\$4,947,806	\$5,259,018	\$311,212	6.29%
Benefit Contributions	A-16	\$6,206,412	\$5,679,292	\$5,860,692	\$181,400	3.19%
Future Benefits	A-17	\$11,300	\$10,340	\$31,021	\$20,681	200.00%
Medical Staff Remuneration	A-18	\$2,987,134	\$2,733,432	\$3,812,828	\$1,079,396	39.49%
Nurse Practitioner Remuneration	A-19	\$790,998	\$723,817	\$734,202	\$10,385	1.43%
Supplies & Other Expenses	A-20	\$7,325,804	\$6,703,612	\$7,328,525	\$624,913	9.32%
Amortization of Software Licenses & Fees	A-21	\$21,158	\$19,361	\$76,890	\$57,529	297.14%
Medical/Surgical Supplies	A-22	\$1,734,822	\$1,587,481	\$1,407,563	(\$179,918)	-11.33%
Drugs & Medical Gases	A-23	\$2,802,408	\$2,564,395	\$2,259,557	(\$304,838)	-11.89%
Amortization of Equipment	A-24	\$961,599	\$879,929	\$1,008,402	\$128,473	14.60%
Rental/Lease of Equipment	A-25	\$195,216	\$178,636	\$230,058	\$51,422	28.79%
Bad Debts	A-26	\$109,683	\$100,367	\$195,843	\$95,475	95.13%
TOTAL EXPENSE	A-27	\$49,630,134	\$45,414,972	\$48,713,381	\$3,298,409	7.26%
SURPLUS/(DEFICIT)	A-28	(\$3,842,519)	(\$3,442,992)	\$1,275,177	\$4,718,168	137.04%



Operating Revenue & Expense Summary April 1, 2024 to February 28, 2025

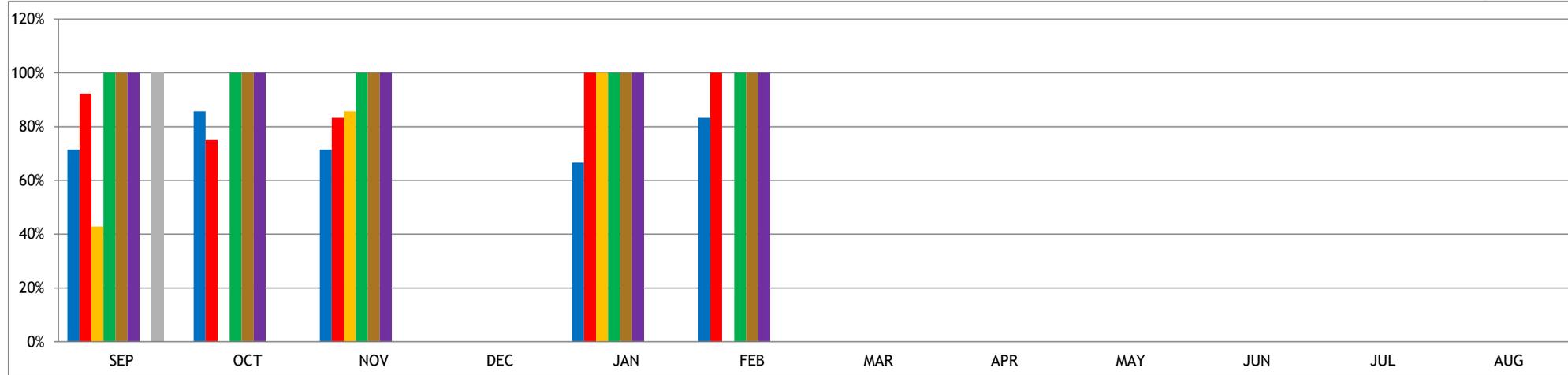
		April 1, 2023 to March 31, 2024	2024-2025 YTD Budget	2024-2024 YTD Actual	Overall Change	YTD Actual Percent Over(Under) YTD Budget
Fund Type 2 - OH Funded - Counselling & Non Profit Housing Programs Mental Health - Case Management - Housing - Addictions - Problem Gambling						
TOTAL REVENUE	B-1	\$2,503,840	\$2,291,185	\$2,130,335	(\$160,850)	-7.02%
TOTAL EXPENSE	B-2	\$2,503,840	\$2,291,185	\$2,159,970	(\$131,215)	-5.73%
SURPLUS/(DEFICIT) - DUE To LHIN	B-3	\$0	\$0	(\$29,635)	(\$29,635)	0.00%
Fund Type 3 - Other Ministry/Agency Funded - Non Hospital Services Non Profit Supportive Housing Bricks & Mortar & Family Violence						
TOTAL REVENUE	C-1	\$162,419	\$148,625	\$276,559	\$127,934	86.08%
TOTAL EXPENSE	C-2	\$162,419	\$148,625	\$276,559	\$127,934	86.08%
SURPLUS/(DEFICIT) - DUE To Other	C-3	\$0	\$0	\$0	\$0	0.00%
Fund Type 2 - OH Funded - Community Support Services (Home Support, Assisted Living, Adult Day, Meals on Wheels)						
TOTAL REVENUE	D-1	\$2,545,041	\$2,328,887	\$2,529,246	\$200,359	8.60%
TOTAL EXPENSE	D-2	\$2,545,041	\$2,328,887	\$2,529,246	\$200,359	8.60%
SURPLUS/(DEFICIT) - DUE To LHIN	D-3	\$0	\$0	\$0	\$0	0.00%
Fund Type 2 - OH Funded - RainyCrest Long Term Care						
TOTAL REVENUE	E-1	\$14,120,359	\$12,921,096	\$13,406,909	\$485,813	3.76%
Compensation - Salaries & Wages	E-2	\$9,115,414	\$8,341,228	\$8,699,971	\$358,743	4.30%
Compensation - Purchased Service	E-3	\$1,857,345	\$1,699,598	\$2,583,625	\$884,027	52.01%
Benefit Contributions	E-4	\$2,538,836	\$2,323,209	\$1,767,147	(\$556,062)	-23.94%
Nurse Practitioner	E-5	\$351,000	\$321,189	\$355,927	\$34,738	10.82%
Medical Staff Remuneration	E-6	\$44,363	\$40,595	\$42,844	\$2,249	5.54%
Supplies	E-7	\$1,410,320	\$1,290,539	\$1,412,263	\$121,724	9.43%
Service Recipient Specific Supplies	E-8	\$0	\$0	\$0	\$0	0.00%
Sundry	E-9	\$1,310,068	\$1,198,802	\$1,410,723	\$211,921	17.68%
Equipment	E-10	\$435,807	\$398,793	\$328,371	(\$70,422)	-17.66%
Contracted Out	E-11	\$82,445	\$75,443	\$78,942	\$3,499	4.64%
Building & Grounds	E-12	\$308,775	\$282,550	\$477,792	\$195,242	69.10%
TOTAL EXPENSE	E-13	\$17,454,373	\$15,971,947	\$17,157,606	\$1,185,659	7.42%
SURPLUS/(DEFICIT) including unfunded liabilities	E-14	(\$3,334,014)	(\$3,050,851)	(\$3,750,697)	(\$699,845)	-22.94%
Less: Unfunded Future Benefits	E-15	\$0	\$0	\$65,427	(\$65,427)	0.00%
Less: Unfunded Amortization Expense	E-16	\$0	\$0	\$0	\$0	0.00%
SURPLUS/(DEFICIT) excluding unfunded liabilities	E-17	(\$3,334,014)	(\$3,050,851)	(\$3,816,124)	(\$765,273)	-25.08%
Operating Surplus(Deficit) - Hospitals & Long Term Care ONLY		(\$7,176,533)	(\$6,493,843)	(\$2,540,947)		
Total Operating Margin - Hospitals & Long Term Care ONLY		-11.98%	-11.83%	-4.01%		



Quality, Safety, Risk Committee Report – March 2025

2.5.1 Board Quality Metrics *

BOARD OF DIRECTORS - QUALITY METRICS - 2024-2025



- INDICATORS:
- Participation A** - # of voting board members attending board meetings monthly.
 - Participation B** - # of voting board members attending committee meetings monthly.
 - Reflection A** - # of completed board meeting evaluation surveys bi-monthly.
 - Reflection B** - # of members that complete the board self-assessment questionnaire annually (June).
 - Decision Making** - # of board decisions made by detailed briefing notes/supporting documentation done monthly.
 - Education A** - # of education sessions at board meetings monthly.
 - Education B** - # of board meeting agenda items related to integration, quality or strategy monthly.
 - Composition** - # of categories in the skills based board matrix met annually (March).
 - Compliance** - # of new directors that attend board orientation annually (Sept).

INDICATOR	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	YTD Actual	Target	Variance	Notes
1. Participation A	71%	86%	71%	#DIV/0!	67%	83%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	76%	75%	1%	
2. Participation B	92%	75%	83%	#DIV/0!	100%	100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	90%	75%	15%	
3. Reflection A	43%	#DIV/0!	86%	#DIV/0!	100%	#DIV/0!	75%	100%	-25%							
4. Reflection B										#DIV/0!			#DIV/0!	100%	#DIV/0!	
5. Decision Making	100%	100%	100%	#DIV/0!	100%	100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	100%	90%	10%	
6. Education A	100%	100%	100%	#DIV/0!	100%	100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	125%	100%	25%	min of 1 session/mtg
7. Education B	100%	100%	100%	#DIV/0!	100%	100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	100%	100%	0%	min of 2 items/mtg
8. Composition							#DIV/0!						#DIV/0!	89%	#DIV/0!	XX/18 met (in green zone)
9. Compliance	100%	#DIV/0!	#DIV/0!										#DIV/0!	90%	#DIV/0!	Board Orientation took place in September 2024



Auxiliary Report – March 2025

Emo

No Report.

La Verendrye General Hospital

See Attached Report.

Rainycrest

No Report.

Rainy River

The Rainy River Health Centre Auxiliary met on March 5, 2025, with the following highlights:

- Our Auxiliary decided not to pursue repairs to our existing snack vending machine, nor to purchase a new machine due to expenses involved. As a result, we will discontinue this service.
- The quilt tickets for our donated quilt have been printed and sales have begun.
- Our members will assist with the St. Patrick's Day party for the long-term care residents by providing party items, cookies and assisting staff with activities.
- We are having a Tuck Shop Blow Out Sale on March 24, 2025, at the Rainy River Seniors Centre. We will feature women's, men's and children's clothing along with other miscellaneous merchandise. There will be a fashion show at this event.
- After reviewing our finances, it was decided to donate a further \$2,500.00 toward the POC Blood Analyzer for the Rainy River Health Centre.

La Verendrye General Hospital Auxiliary
Executive Minutes
Tuesday February 4th, 2025

Call to order: 1:30 pm

Attendance: Marnie C, Linda B, Linda P, Donna P, Diane G, Jan B, Carla B, Maureen R, & Margie G., Janice M

Regrets: Susan S, & Linda Beadow.

Auxiliary Pledge: Recited by all.

Declaration of Conflict of Interest: None declared.

Approval of Agenda: Approved as circulated.

Minutes of December 4th, 2024: Accepted as circulated. There was no meeting held in January 2025, therefore there were no minutes.

Treasurer's Report: Accepted as circulated. Hospital Auxiliary balance as of December 31st, 2024 was \$77,841.85. Hospital Auxiliary balance as of January 31st, 2025 was \$79,437.20. The net amount raised from 3 fundraising events for the year 2024 was \$54,449.60.

Suggestion that on next membership form, there be a question about receiving tax receipts by email. Mailing costs have increased considerably.

Correspondence: A Christmas card and also a Thank you card for our donation sent from the Foundation.

Director's Reports:

- **Foundation:** (Marnie) Emo Auxiliary Tea will be held March 14th, 2025.

The Foundation Spring Gala will be held on April 26th, 2025 at the Robert Moore School Auditorium. Tickets are \$30.

- **Gift shop:** (Jan) January sales were a bit down. Some pop-ups were changed. Jewelry was added from Northwoods Gallery. Thank you to those who donated crafts and baby quilts. Both Jan and Susan will be away for some time this spring. Janice M. has agreed to supervise in their absence.

- **Membership:** (Marnie) There are 175 members on the list with 147 paid up. 'Miss you' letters were sent out in January to remind unpaid members.

Courtesies:(Donna) 4 sympathy cards were sent: to Krystina Krag on her son's passing, to Bill and Mary Jane Gushulak on his Mother's passing, to the family of Sylvia Beadle and to the family of Eileen Klymko. Get well wishes sent to Ellen McKenzie.

- **Social Activities:** (Diane) *Coffee and Conversation* is scheduled for March 10th at the Senior Centre at 1 pm. Posters will be put up at the Centre as well as Flinders, Columbus House, Rose and Green manors, Shevlin Towers and the condos approximately 2 weeks before the event.

The Hospital Auxiliary Staff Appreciation has been scheduled for March 27th, 2025 . as in the past, goodie bags will be distributed from the hospital gift shop. There will be a volunteer work bee on Tuesday March 25th from 1-3pm at the 3rd floor meeting room, to make up the approximately 175 bags consisting of a Texas cinnamon bun, fruit cup and candy. Advertisement for this event will be posted on the Facebook page, flyers will be deposited to all department head mailboxes and announced on the intercom the day of.

- **Director's at Large:** No report.

Patient services: (Janice M) 28 babies were born from the month of December 2024 to today's date. Welcome and best wishes to the New Year's Baby born on January 1st, 2025 a baby girl named Saylor Lynn. Congratulations to her family.

It has been reported that Betty's will no longer stock yarn due to declining sales thus yarn has been ordered through Walmart.

Unfinished Business:

- *The Spirit of Christmas:* A complete report, as well as debrief by Marnie Cumming for the Spirit of Christmas was included and attached to previous minutes. Net proceeds for this event were \$14,925.70.
- **Tray favours:** June Parnell along with Jean Church and Betty Batiuk are going to start up again making patient food tray favours for special occasions. Favours will be given to food services to be put on tray beginning with Valentine's Day.

New Business:

- *Rockin' for a Reason* 2025 will be held at the Curling Club Friday April 25th from 4pm-8pm and Saturday April 26th from 10am-4pm. A double booth has been reserved to accommodate 2 recliner rocking chairs. Carla B has formed a list of 'dueling' rockers made up of businesses and individuals to make this a fun event. Marnie will send her a draft participant letter to review. Looking into the possibility of using E-transfer as payment.
- The Women's Wellness event is cancelled for this year. We are looking for an alternative fundraiser idea that could happen in the spring/ fall maybe before Thanksgiving. This question will be raised at the March *Coffee and Conversation* to gather input from the membership.

Adjourned: 2:30pm

Next Meeting: Tuesday March 4th, 2025 at 1:30pm